



## Business Analyst Trainee

Division  
**UNIQA IT Services**

Contact  
**Raluca Mag**  
[raluca.mag@urss.ro](mailto:raluca.mag@urss.ro)  
[jobs@urss.ro](mailto:jobs@urss.ro)  
0747.048.019

This is a part time job suitable for passionate professionals who want to work for a leading European Insurance Group on a very flexible work schedule.

You will work as part of a multinational group with true, large, enterprise-wide systems, complex architectures and real life constraints (speed, performance, non-stop systems availability) and are going to be part of a team aimed at designing and implementing enterprise level solutions.

The purpose of this function is to ensure the consistency and integrity of the design to meet the UITs business architecture standards.

We adapt our collaboration and development methodologies to the specifics of each project and customer, trying to stay as agile as possible. We bring quality and innovation as added values to the customer needs.

### Required skills

- University degree (Bachelor/Master) in IT, economics or other relevant studies;
- Capable of analytical and solution oriented thinking;
- Good communication and presentation skills;
- High attention to details;
- Effective team-worker in a corporate environment;
- Able to work on multiple tasks in the same time and maintaining high quality standards;
- Constantly driven for improvement;
- Strong social skills, able to communicate both orally and written in an efficient manner;
- Active involvement in team activities/decisions;
- Fluent in English (both spoken and written).

### Desirable skills (nice to have)

- German language skills;
- Basic understanding of text mark-up languages (xml, html...).



## Your responsibilities

- Understand, adapt and work within the UNIQA Delivery Model;
- Understand the business needs and requirements of the client (as defined in the Business Concept document) and analyze them in order to produce implementable solutions in new or existing products;
- Ensure that the configuration / developed customization works as designed by reviewing the produced solution;
- Perform acceptance tests before delivery to the client, to ensure that all the required functionality and features have been implemented accordingly;
- Prepare and support the creation of Release Notes, Known Issues and User Manuals for assigned products;
- Update the existing documentation, when analysis of demands leads to changes in it;
- Align respective Functional Analysis / Configuration along the business processes in collaboration with the Business Architect;
- Responsible for compliance of functional analysis with the documentation design standards (including within the incident management);
- Pre-align functional analysis with the developer to achieve compliance with the documentation design standards.

## Compensation & benefits

- Very stable work environment, as part of a large Banking and Insurance Multinational Group;
- Flexible work program, respecting your own private time;
- Attractive remuneration package;
- Lunch tickets;
- Extra vacation days;
- Exchange of experience and training with international professionals, as a premise for personal development;
- Career development opportunities;
- German language courses;
- Team building events;
- Great workplace, central office location in a green and quiet area, great city view etc.